



VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

(An Autonomous Institution)

[Sponsored by Lavu Educational Society, Affiliated to JNTUH & Approved by AICTE, New Delhi]
Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301 Phone: +91 96529 10002/3



VMTW /PRINC/PROC/FDC/2026-2027/10/1

Dated: 10-07-2026

PROCEEDINGS OF THE OFFICE ORDER

To promote academic excellence, research culture, innovation, industry interaction, and continuous professional development among faculty members, the **Faculty Development Cell (FDC)** is hereby constituted for the Academic Year **2026–2027**.

S. No	Name of the Committee Member	Designation	Department	Position
1	Dr. G. Apparao Naidu	Principal	CSE	Chairman
2	Dr.K.Pradeep Reddy	Dean (R&D)	IT	Convenor
3	Dr.K.Niranjana Reddy	Dean (Academics)	ECE	Co-Convenor
4	Dr.P. Rajendra Prasad	IQAC Coordinator	CSE	Member
5	Mr.Bharath Reddy	Assistant Professor	CSE	Member
6	Mrs. Rajini Devi	Assistant Professor	IT	Member
7	Mrs. Pavani	Assistant Professor	AIML	Member
8	Mrs. N. Sreeja	Assistant Professor	DS	Member
9	Mrs. Ganesh	Assistant Professor	ECE	Member
10	Dr.Bhaskar	Assistant Professor	BSH	Member

Roles & Responsibilities

- Create and implement clear quality standards for academic and administrative processes
- Promote continuous professional development and lifelong learning.
- Encourage the use of technology, research and modern teaching methodologies.
- Conduct internal checks and periodic audits to evaluate compliance with quality standards.

Term: Two year and shall continue to be in force until reconstitution.

Meetings: Meetings shall be held at least twice a year and additionally as and when necessary.


PRINCIPAL

Copy to: All the members of the FDC.

Dean Academics	Dean IQAC	Dean R&D	HOD – ECE	HOD- CSE	HOD- AIML	HOD- DS	HOD- IT	HOD- BSH
								



CIRCULAR

All the members of the Faculty Development Cell are hereby informed that a meeting is scheduled on 23-06-2026 at 11:00 A.M. in the Conference Hall.

All committee members are requested to attend the meeting without fail.

Agenda

1. Review of the previous committee meeting minutes and action taken report
2. Planning of Faculty Development Programmes (FDPs), workshops, seminars, and webinars.
3. Faculty participation in conferences, NPTEL/SWAYAM and certification courses.
4. Any other point with the permission of the Chair.

Copy to: All the members of FDC.


PRINCIPAL

Principal
Vignani's Institute of Management & Technology, For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (D), 501301
Telangana State

methodologies, research and publication, outcome-based education, and the effective use of digital learning tools. It was proposed to collaborate with reputed academic institutions, industry experts, and professional bodies to deliver high-quality training programmes. The committee also recommended preparing an annual activity calendar, encouraging maximum faculty participation, and monitoring the impact of these programmes on faculty professional development and institutional quality enhancement.

3. Faculty participation in conferences, NPTEL/SWAYAM and certification courses.

The committee reviewed faculty participation in conferences, NPTEL/SWAYAM courses, and other professional certification programmes. Members emphasized the need to encourage faculty to actively participate in national and international conferences, publish research findings, and enrol in online certification courses to enhance their subject knowledge, teaching competencies, and research skills. The committee recommended providing timely information on available opportunities, facilitating financial and administrative support wherever applicable, and recognizing faculty achievements through appropriate incentives and appreciation. It was also decided to monitor participation regularly and motivate all faculty members to complete at least one certification course during the academic year.

4. Any other discussion with the permission of the Chair.

With the permission of the Chair, the members discussed additional measures to enhance the effectiveness of faculty development initiatives, including strengthening collaboration with industry and higher educational institutions, promoting participation in national and international academic events, and periodically evaluating the impact of training programmes.

The meeting concluded with a vote of thanks to the Chair.


Convener



FDC Committee Meeting on 23-06-2026

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4. Any other point with the permission of the Chair.


Convenor


Principal

Principal
Vignan's Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (Dt)-501 301,
Telangana State



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Members Present:

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10	Dr.Bhaskar	Assistant Professor	BSH	Member	

MINUTES OF THE MEETING

The Minutes of the Faculty Development Cell commenced with a welcome address by the Chairperson on **23-06-2026 at 11:00 AM** in the Conference Hall.

The quorum (minimum 40%) was satisfied.

The following members were present:

- | | |
|---|-----------------------|
| 1 | Dr. G. Apparao Naidu |
| 2 | Mrs. M. Parimala |
| 3 | Mrs. B. Mamatha |
| 4 | Mrs. E. Eenaja |
| 5 | Mr. S. Sandeep |
| 6 | Mrs. B. Sangeetha |
| 7 | Dr. SK. Masthan Basha |
| 8 | Mr. Ch. Bhavana Rushi |

1: Review of the previous committee meeting minutes and action taken report

The committee reviewed and confirmed the minutes of the previous Faculty Development Cell (FDC) meeting. The Action Taken Report (ATR) was presented, outlining the progress made on the decisions and recommendations approved during the previous meeting. Members discussed the status of completed and ongoing activities, including faculty development programmes, training initiatives, and research-related activities. The committee also reviewed pending action items, identified the reasons for delays where applicable, and suggested measures to ensure their timely completion. After discussion, the committee approved the Action Taken Report and resolved to continue monitoring the remaining activities in subsequent meetings.

2: Planning of Faculty Development Programmes (FDPs), workshops, seminars, and webinars.

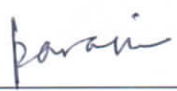
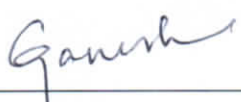
The committee discussed the plan for organizing Faculty Development Programmes (FDPs), workshops, seminars, and webinars during the academic year. Members emphasized the importance of conducting programmes on emerging technologies, innovative teaching

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VMTW / FDC / MoM / 2026-2027 / 03

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